

# Blair County Christian School

## Financial Information Sheet for 2024-2025 School Year



### I. ANNUAL TUITION

For your convenience, we offer a 10-month payment plan. The first payment is due on **August 5** and the final payment on **May 5**. Tuition is always due on the 5<sup>th</sup> of the month. The August tuition must be paid before a student can begin attending classes.

If you need a 12-month payment plan, please reach out to our finance team at Nittany Payroll Services LLC to discuss. The first payment under a 12-month payment plan would be due on **June 5** with the final payment due on **May 5**. On a 12-month payment plan, the June, July and August tuition must be paid before a student can begin attending classes. Because the default payment plan is the 10-month payment plan, you will need to reach out to our finance team directly **each year** if you would like your payment plan changed to a 12-month payment plan instead, but keep in mind that you must reach out by **early May** so that your tuition billing can be set so that you can meet the June 5 first tuition due date under the 12-month payment plan.

The default payment due date is the 5<sup>th</sup> of each month. If you would like your payment due date to be changed to the 15<sup>th</sup> of each month, you will need to reach out directly to our finance team once you see your tuition billing appear in your FACTS account. They would be happy to then change your due date to the 15<sup>th</sup> of the month upon request.

After due date, tuition is nonrefundable. Regardless of payment plan, final tuition will be due prior to the last day of school.

#### Rates:

Student (oldest to youngest)	Middle School/ High School (grades 6 to 12)	Elementary (grades 1 to 5)	K5	K3 or K4 (5 days)	K3 or K4 (3 days)
Child #1	\$4,435	\$4,325	\$4,220	\$4,220	\$3,145
Child #2	\$4,005	\$3,895	\$3,790	\$3,790	\$2,715
Child #3	\$3,575	\$3,465	\$3,360	\$3,360	\$2,280
Each child beyond 3	\$125	\$125	\$125	\$125	\$125

Discounted rates are available for BCCS graduates. Reach out to our finance team at Nittany Payroll Services LLC if you feel that you qualify for this discount.

If your student chooses to be a part of the GACTC/VOTECH program, there is no additional cost to your tuition, neither is there any deduction to your tuition.

### II. FEES

Book fees are billed in installments over the summer prior to the beginning of the school year. Unless otherwise noted, all fees must be paid in full prior to the first day of school. Fees are nonrefundable.

- A. **New Student Enrollment Fee:** \$150 for all **new** students due in cash or check with your enrollment paperwork. A new student enrollment cannot be processed until this fee is received.
- B. **Book Fees:** Book fee rates will be available by the end of the prior school year.

Due to the necessity for us to pay for books upfront, book fees are billed in installments over the summer prior to the beginning of the school year. Students enrolled after June 15<sup>th</sup> will be assessed an increased book fee charge. Book fees must be paid in full prior to the first day of school.

High school students taking online classes may be charged additional fees to cover the costs associated with these programs.

- C. **Graduation Fee:** Defrays extra costs associated with graduation (payment due by April 5<sup>th</sup>)

Seniors: \$75

K5: \$20

- D. **Special Program Fees:** If your child participates in special programs, such as a Reading program or Math program, additional fees will be billed to your account for those as applicable.

### III. BILLING SYSTEM (FACTS)

We utilize FACTS Management as our school billing system. Each family **must** have a FACTS account since all school billing is done through this system. Existing families already have an account. For new families, your account will be set up by our finance team at the time of your first billing. You will be able to set your account to pull funds automatically from your checking account or credit card. You can also log into your account to make payments yourself. Credit card processing fees are assessed directly by the billing system if you choose to pay with a credit or debit card.

An annual billing system fee is charged for each billing account. Currently this annual fee is \$55 per billing account. This will show up in your account as an **Enrollment Fee**. This rate may change as determined directly by the billing system that we use.

### IV. LATE FEES

Late fees are automatically assessed on past due invoices.

### V. SCHOLARSHIPS

Scholarships are made possible by business donors and individual donors through Pennsylvania's Educational Improvement Tax Credit (EITC) and Opportunity Scholarship Tax Credit (OSTC) programs. Scholarship recipients must meet state-set income guidelines under these programs. The donor will be eligible to receive a tax credit of up to 90% against their Pennsylvania tax liability. We need the help of our families to let business owners and qualified individuals know about these programs. Families recruiting an EITC and/or OSTC donor would be eligible to receive an **EITC Recruitment Credit** against their school tuition in the amount of \$500 for the applicable school year. A recruiting family can receive a maximum of **one** EITC Recruitment Credit per school year. If the recruiting family meets the state-set income guidelines under the EITC program, the family can also apply for scholarship assistance under these programs. Donors can designate to benefit Blair County Christian School students; however, they cannot specify the names of the students to benefit by their donation. All donations would be combined and awarded through our scholarship program to qualified students.

If you are seeking scholarship assistance or if you know a potential donor, please reach out directly to our Scholarship Coordinator, Holly Teeters, at the Nittany Payroll Services office to discuss. Contact information is in the Miscellaneous section of this Financial Information Sheet. Don't delay because there may be deadlines for some of the applications.

## VI. FULL-TIME MINISTRY SCHOLARSHIP

If you are in full-time ministry as your primary vocation, you may qualify for scholarship assistance on your tuition. If you feel that you qualify, please reach out to our finance team to discuss your eligibility and to request a Full-time Ministry form. Those qualified must provide all required documentation each school year to remain eligible.

## VII. MISCELLANEOUS

- A. No student will be permitted to re-enroll until balance from previous school year is paid in full.
- B. Unless otherwise noted on your invoice, payments are due on the **5<sup>th</sup> of each month**.
- C. If you have past due invoices sitting on your account at the end of the month, your children will **not** be permitted to attend school or participate in any school activities until your past due invoices are paid. Past due accounts can have an impact on our ability to pay our financial obligations, such as teacher salaries, utilities, etc. In as much as we must meet our financial obligations, we must require that our families also meet their financial obligations in order to keep their children enrolled. This policy is for all grade levels, including preschool. Communicating with our finance team is of the utmost importance in times of financial difficulty.
- D. The first month's tuition, all book fees and all supply fees must be paid **before** a student can begin attending classes. Tuition and fees are nonrefundable.
- E. No records will be released until all accounts are paid in full.
- F. If you have questions regarding your school account or our scholarship program, please reach out to our finance team at:

Nittany Payroll Services LLC

Phone: (814) 644-9591

e-mail: BlairCountyChristianSchool@nittanypayroll.com



Please read the below statement and sign where indicated:

I have read the Financial Information Sheet for the applicable school year and I am in full agreement to abide by all requirements contained within the Financial Information Sheet:

Signature for Acceptance: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Once you have read, signed and dated, please return this document to the school office. You are encouraged to also retain a copy for your reference.